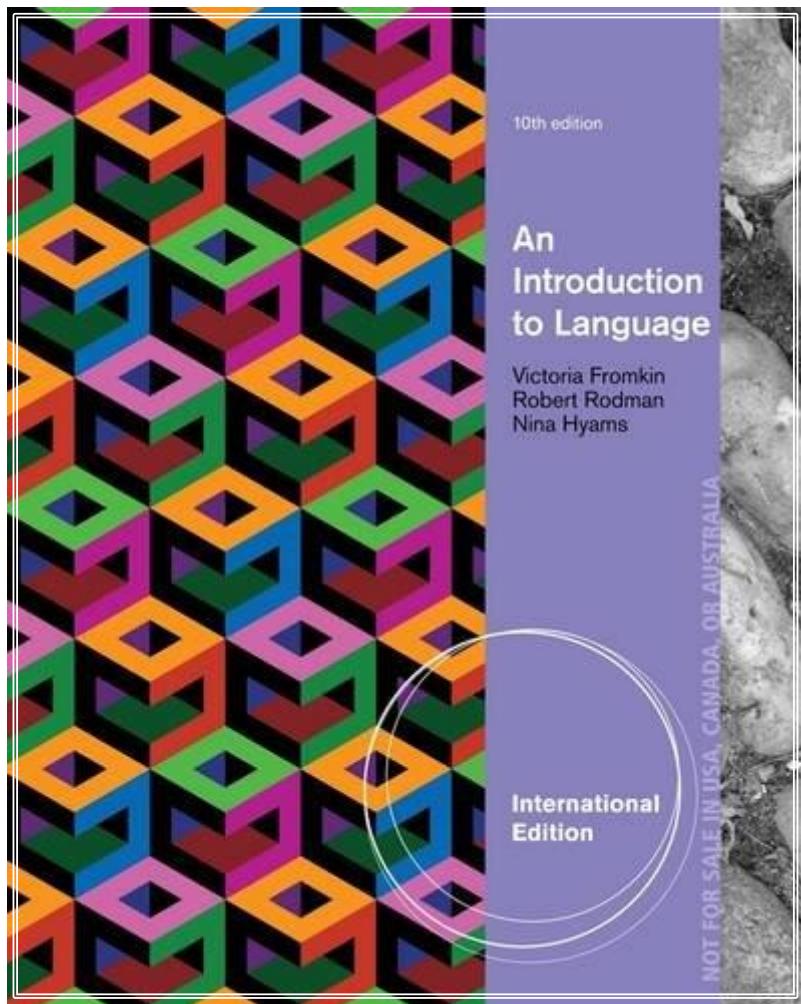

AFL1501: INTRODUCTION TO DESCRIPTIVE LINGUISTICS



2017-2018 Module Handbook
Module Leader: Dr Rebecca Woods

University of
HUDDERSFIELD

INTRODUCTION TO DESCRIPTIVE LINGUISTICS
Foundation Level 20 Credit Module
Module Code: AFL1501

Introduction to the Module

This module is about the structure of language as a system. It introduces all the basics of linguistic description, using the English language as the primary exemplar. It focuses on the fundamental linguistic concept of levels: grammatical structure, meaning and realisation. The emphasis is on the development of practical skills in analysing language structure.

Important Information – Please read carefully

While we will try to avoid making changes to the schedules of teaching and assessment, it is sometimes necessary for us to do so (for example, in the case of staff illness). When changes have to be made, we will notify you as early as possible by posting information in the Linguistics & Modern Languages Notices module in UniLearn.

Please make sure that you know how to access the Linguistics & Modern Languages Notices module in UniLearn. We will assume that you are checking this source of information regularly.

Module Specification

The official University documentation for this module can be found on UniLearn in AFL1501 > Module Information, or click [here](#).

The Module Team

Rebecca Woods	Module Leader/Tutor	OA4/21	r.woods@hud.ac.uk
Aleksei Nazarov	Module Tutor	OA4/15	a.nazarov@hud.ac.uk
Hazel Price	Module Tutor	OA4/15	h.price@hud.ac.uk
Val Robinson	Course Administrator	OA5	linguistics@hud.ac.uk

You can normally expect academic staff to be available in their offices at the times displayed on the notices outside their rooms – you do not need an appointment to meet with staff during these times. If you want to meet with staff outside of these times, please email ahead to make an appointment.

Course Administrator

The Course Administrator has responsibility for providing a full and responsive administrative service in support of the processes and procedures associated with student and course administration. If you have a problem in accessing systems for results, Unilearn or issues with your module, please contact your Course Administrator. They can also give you guidance in relation to the submission of Extenuating Circumstances and take details of any evidence being submitted in relation to your claim.

Module Leader

The Module Leader has the overall responsibility for organising, delivering and assessing a module. It is the Module Leader who you should see with any queries or problems related to a specific module, if the Course Administrator or Departmental Secretary can't help.

Module Tutor

The Module Tutors teach on the module and are responsible for the material that they teach in class. If you have questions about module content, please see the Module Tutor who taught the class.

Delivery Information

Lecture/Seminar Times and Venues

Please see your personal timetable for full details of when and where your lectures and seminars will be held.

Printing Policy

The University will normally make materials required for timetabled sessions available 24 hours prior to the session via the University's VLE. It is the student's responsibility to ensure they access these materials in a timely enough manner in order to support their engagement with the course.

Seminar Preparation

It is expected that you will have done the required reading and any seminar tasks before the start of each class. This may mean attempting the seminar tasks before that week's lecture, using the lecture slides that will be pre-posted on UniLearn. This is still a valuable thing to do as you will be well-prepared for both the lecture and the seminar.

Required reading can be found on the My Reading List on UniLearn. It is essential that students do the required reading in order to facilitate their own learning.

Attendance requirements

As a registered student of the University, you are expected to attend your scheduled classes. If you miss classes or are late, your absence will be noted and you may find that you have to explain your poor attendance. Continued poor attendance will lead to exclusion from your course. The regulations governing this can be found at

<http://www.hud.ac.uk/registry/regulationsandpolicies/studentreqs> just click on the Student Attendance Policy.

Module Schedule

Term 1

Week	Week of	Lecture	Seminar	Topic	Reading (Essential)	Tutor
Induction Week ~ No classes						
1	25 Sept	✓	✓	What is Language?	Fromkin et al, chapter 1: pages 1-27; McIntyre (hand-out)	RW/HP
2	02 Oct	✓	✓	Word Classes	Fromkin et al, chapter 3: pages 76-87	RW/HP
3	09 Oct	✓	✓	Phrases 1	Fromkin et al, chapter 3: pages 87-95	RW/HP
4	16 Oct	✓	✓	Phrases 2	Fromkin et al, chapter 3: pages 100-104, recap page 85	RW/HP
5	23 Oct	✓	✓	Clauses 1	Eppler and Ozon, chapter 7 to page 154	RW/HP
6	30 Oct	✓	✓	Clauses 2	Eppler and Ozon, chapter 7 from page 155	HP
7	6 Nov	✓	✓	Complex structures 1	Eppler and Ozon, chapter 8 to page 175	RW/HP
Reading Week ~ No classes						
9	20 Nov	✓	✓	Complex structures 2	Eppler and Ozon, chapter 8 from page 175	RW/HP
10	27 Nov	✓	✓	Complex structures 3	Eppler and Ozon, chapter 10 to page 219	RW/HP
11	04 Dec	✓	✓	Morphology 1	Fromkin et al, chapter 2: pages 33-43	HP
12	11 Dec	✓	✓	Morphology 2	Fromkin et al, chapter 2: pages 43-66	HP
Christmas Holiday ~ No classes						

Term 2

Week	Week of	Lecture	Seminar	Topic	Reading	Tutor
Consolidation Week ~ No classes						
1	15 Jan	✓	✓	Phonetics: Describing Speech Sounds	Fromkin et al, chapter 5: pages 189-195; Ogden: chapters 1&2	AN
2	22 Jan	✓	✓	Phonetics: Consonants	Fromkin et al, chapter 5: pages 195-204; Ogden: pages 20-29	AN
3	29 Jan	✓	✓	Phonetics: Vowels	Fromkin et al, chapter 5: pages 205-208 & 216-217	AN
4	05 Feb	✓	✓	Phonetics: Review of Consonants & Vowels	Ogden: chapter 5 (skip section 5.3)	AN
5	12 Feb	✓	✓	Phonetics: Connected Speech	----	AN
Reading Week ~ No classes						
7	26 Feb	✓	✓	Phonology: Phonemes and Allophones	Fromkin et al, chapter 6: pages 224-235	AN
8	05 Mar	✓	✓	Phonology: Features	Fromkin et al, chapter 6: pages 235-248	AN
9	12 Mar	✓	✓	Phonology: Rules	(as above)	AN
10	19 Mar	✓		Review		RW/AN
Easter Holidays ~ No classes						
11	16 Apr		✓	Review – Syntax/Morphology		RW
12	23 Apr		✓	Review – Phonetics		AN

Please note the following:

- The end of the academic year for students is **Friday 6 July 2018**. You will need to be available up to this time to do any refer/ defer work, and in case we need to speak to you about your assessments / studies.

Reading

There is a range of essential, recommended and suggested reading on My Reading at: <http://library.hud.ac.uk/my/AFL1501>

You will also be advised of certain specific reading which we want you to do at different points in the year. **PLEASE do not wait to be told to read some relevant literature!**

You will need your own copy of the following book (the main book for the module, which will also be helpful in future years):

- Fromkin, V., Rodman, R., and Hyams, N.M. (2014). An introduction to language. Australia: Wadsworth Cengage Learning.

However, there are plenty of other textbooks providing an introduction to linguistics. Most sources will say the same things, just in slightly different ways. Students are not required to read everything. The important thing is that students understand the main ideas presented in the module. Some of the resources available will go into more detail than we will have time to cover in this module.

Additional recommended reading will be marked and can be found on My Reading. The recommended reading is not required, but is meant to increase your breadth and understanding of the topics.

Assessment Information

The assessment for this module consists of three pieces of formative work and two pieces of summative work. You will be given more details on the assessment requirements in your seminars. Below is a brief summary of what you are required to do, along with deadlines.

Formative Assessment

Self-assessed exercises on each of the topics of the module (equivalent to 1000 words each).

Summative Assessment 1 (60% of total mark) [*Both parts are available for tutor re-assessment*]

Coursework in linguistic analysis

Part A: Syntax = 30%

Part B: Phonetics/Phonology = 30%.

Equivalent to 1800 words in total. [Learning Outcomes 1-6]

Summative Assessment 2 (40% of total mark) [*This is the final piece of assessment and not available for tutor re-assessment*]

2 hour exam at the end of the second term. You will be informed about the date, time and venue for the exam in the second term. Equivalent to 1200 words [Learning Outcomes 1-6]

Note: as these assignments focus on data analysis, you are **not** required to write discursive, essay-style answers (specifically for Summative 1A). The word limit is simply another rough guide to the amount of effort you are expected to put into your answer.

Pass Marks, Grading and Classification Bands:

The table below details the grading system used in this module and throughout the University. We have included letter grades to help you understand how the system works, though we will not use these in feedback to you.

	Percentage score	Letter grade
First	70+	A
2:1	60-69	B
2:2	50-59	C
Third	40-49	D
Fail (Refer for second attempt)	39 and below	F

If you do not pass summative 1 (either part) on the first attempt you can attempt it again before the end of the year – see below for more on *Tutor Reassessment*.

If you do not pass summative 2 (the exam) on the first attempt, you can attempt it again, but only in the resit period in early July.

Assessment Briefs

These will be given out in class and subsequently posted online in UniLearn under Assessments.

Assessment Deadlines

Piece of Work	Submission Method	Submission Date
Summative 1A	Turnitin	Mon 8Jan 2018
Summative 1B	Turnitin	Fri 26 Feb 2018
Summative 2	Exam	TBA

It is important that you keep a copy of all of the work you submit for assessment. You are strongly advised to use the electronic storage system provided by the University, using your allocated space on the K drive.

It is School policy that all assessed work must be submitted electronically via Turnitin, by 23:59 on the published date of submission. No hard copies should be submitted unless this is identified as a requirement in the Assessment Brief.

Arrangements for the return of work and feedback

You will receive feedback on your assessments three teaching (i.e. term-time) weeks after the submission date for the assessment. Feedback should help you understand why you received the mark and what you can do to improve your performance in future assessments.

You may receive feedback in a number of different ways – via Turnitin, via email or you may be required to collect a paper script from the department. AFL1501 students will have priority in tutor office hours in the week following the return of work and you can always make an appointment with your tutor at another mutually convenient time. Do be sure to email your tutor ahead of time to make sure they're free to meet you!

Tutor Reassessment

Tutor Reassessment (TR) is where a student is given a single opportunity to re-submit an eligible piece of work and for it to be remarked prior to the meeting of the Course Assessment Board. Tutor reassessment will only be offered if you submit a piece of work for the original assessment and achieve a mark within the specified referral range. The maximum mark for a successful Tutor Reassessment will be capped at the minimum pass mark. An EC claim cannot be submitted for an assessment that has been offered as a Tutor Reassessment.

The full regulations for tutor reassessment can be found in Section E at <http://www.hud.ac.uk/registry/regulationsandpolicies/studentregs>

As indicated in above, the following piece(s) of assessment are eligible for tutor reassessment:

Piece of Work	Submission Method	Submission Date
Summative 1A	Turnitin	Mon 19 Feb 2018
Summative 1B	Turnitin	Fri 30 Mar 2018

Students will be emailed if they are eligible for tutor reassessment after the feedback has been given back to students for Summative 1.

Extensions and Extenuating Circumstances

Deadlines for the submission of assessed work are strictly applied.

There are procedures in place for you to request a short extension to a deadline but this request has to be made no later than two working days after the published submission date. If you have difficulties such as a short term illness and need to request an extension, you should submit a request via the Student Portal.

Late requests for extensions are not accepted and you run the risk of scoring the minimum pass mark for that piece of work if submitted late but within 5 working days of the original deadline, or 0% if submitted later than this without an approved extension.

The University understands that there may be times when your ability to complete a piece of assessed work or to concentrate on your studies may be hindered by factors beyond your control – such as illness or significant personal difficulties. The regulations include a process to allow students who are affected in this way to bring these extenuating circumstances (ECs) to the attention of the relevant people in the School (such as the Course Assessment Board) so that proper account can be taken. Please be aware that a claim for ECs will usually only be accepted where you've been able to demonstrate that the circumstances described have had a direct impact on you and were substantial and unexpected - in all other cases students would be expected to negotiate an extension. The regulations for ECs can be found in Section 5 at <http://www.hud.ac.uk/registry/regulationsandpolicies/studentregs>

Additionally, the University does operate a 'fit to sit' policy for examinations – this means that, by attending an examination, a student is declaring that they are fit to undertake that assessment and it is unlikely that a claim for poor performance will be accepted.

When completing an EC form please be careful to include the correct modules and assessments and to be sure that you attach appropriate and acceptable evidence to your claim.

Once completed your claim has to be submitted to the Course Administration Office (JPG/16) within 5 working days of the date by which your assessment should have been completed.

General Information

Academic integrity and referencing information

The University regards any action by a student that may result in an unfair academic advantage as a serious offence. It is your responsibility to ensure that the assessments you complete are entirely your own work and that you have used the relevant referencing technique correctly. The full set of regulations which govern Academic Integrity can be found under Section 4, Assessment Regulations 3 and 4 at <http://www.hud.ac.uk/registry/regulationsandpolicies/studentregs>

Further information on academic integrity, including an overview of the support available for referencing, can be found within your course handbook; it is important that you familiarise yourself with this information.

Syntax diagrams

This module requires some syntactic diagrams to be drawn. While we will be mostly drawing these by hand in class, you will need to find a way to transfer these to Turnitin for your assignments. You may scan hand-drawn diagrams and add them as images into your document or you may draw them digitally. You can use the drawing functions on Word/PowerPoint to do this, or use a tree generator such as www.mshang.ca/syntree/.

You MUST submit these assignments in .pdf format and you are responsible for ensuring that your trees display properly in .pdf format. You may NOT submit trees separately via email to the tutor(s) – any work that is not submitted via Turnitin will not be considered.

PLEASE NOTE THAT NO CONCESSIONS WILL BE MADE IF YOUR DIAGRAM IS ILLEGIBLE OR INACCURATE IN ELECTRONIC FORM. IT IS YOUR RESPONSIBILITY TO CHECK THIS.

Phonetic transcription

This module requires some phonetic symbols to be used. You should aim to become adept at producing electronic phonetic transcriptions early in the year. You MUST submit these assignments in .pdf format, to make certain that your phonetic symbols are not corrupted by the process of submission. Here are some websites to help you:

<http://www.i2speak.com/>
<http://ipa.typeit.org/>
<http://ipa.typeit.org/full/>
<http://www.lexilogos.com/keyboard/phonetic.htm>

PLEASE NOTE THAT NO CONCESSIONS WILL BE MADE IF YOUR TRANSCRIPTION IS NOT ACCURATE IN ELECTRONIC FORM. IT IS YOUR RESPONSIBILITY TO CHECK THIS.